



IDEAL FOUNDATION'S
IDEAL COLLEGE OF LAW
AT POST- POSHERI, TALUKA- WADA, DISTRICT- PALGHAR, MAHARASHTRA 421303
Phone:02526-297267.

Criteria– 4.4.2

There are established systems and procedures for
Maintainingandutilizingphysical,Academic,andsupport
facilities Laboratory, library, sports complex, computers,
Classrooms etc.

Dr.Ramesh Chandra Rai
I/C Principal



Policy details for maintaining and utilization of Infrastructure.

1. Introduction:

The Ideal College of Law. The College of Law makes it a priority to maintain its infrastructure on a regular basis and has a strict policy in place to do so. The policy covers not only the structure of the building, but also sanitation, pest management, security, and fire prevention. A knowledgeable non-teaching staff

IT is responsible for the upkeep and management of ICT infrastructure. Major repairs and routine maintenance are handled through Annual Maintenance Contracts with various service providers. As part of its Complaint Management System, the College also offers a Problem Reporting Form and a Corrective Action Request system. The College has a crew in charge of noting any repairs or substitutions that are required with regard to any of its facilities. In charge of the electrical equipment, fire extinguishers, security, housekeeping, and water treatment. The College's infrastructure maintenance consists mostly of the components Purchase, Maintenance, Disposal, and Repair.

Policies. This document outlines a management framework and responsibilities for ensuring effective use and upkeep of existing infrastructure facilities. The general aim is to establish an effective method for maintaining infrastructure and other assets so that they can be used to their full potential by the university's academic staff in the service of students.

2. Building Facility:

The Housekeeping Staff and Peons clean and maintain the Classrooms, Administrative Office, Principal's Cabin, Moot Court Room, Computer Laboratory, Library, Legal Aid Cell, IQAC Cell, Auditorium, Conference Room, and the Campus on a regular basis.

The work schedule allocated to them. CCTV cameras are put in all classrooms, the administrative office, the staff room, the principal's cabin, the conference room, and other areas for security. There is also parking available on the college grounds.

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3. Computer and ICT related facilities:

The computer laboratory is well-equipped with 50 computers that have internet access and are available to students for research purposes. A specially designated ICT Administration Department has been established to investigate any of the issues.

Relates to the computers in the lab. The attendance record is kept by the personnel and the lab assistants. The computers in the lab are updated and maintained on a regular basis. The Administration department meets with vendors and then develops regulations for various areas such as CCTVs and public address systems, LCD projectors, computers and printers, and the college website as needed. Aside from the computer laboratory, the institution has an acceptable number of computers with internet access in the administrative office, staff rooms, and classrooms, Principal's Cabin, library, etc

4. Library:

In the academic year 2024, the library installed "e-Granthalaya 3.0" library software. Acquisition, Serials, Cataloguing, Circulation, and OPAC are some of the programs available in the Library and Information Centre.

5. Sports Facilities:

Outdoor games and other activities are available in the College. The equipment is evaluated on a regular basis by the Head and Support Staff.

- Basketball court
- Badminton court
- Volleyball
- Yoga room
- Football ground

6. Electrical Maintenance, Air Conditioning and Refrigeration:

The College also keeps an inventory of the furniture and other electrical components in the building and on campus, with the assistance of a local contractor who is always available to fix any difficulties that arise. The air conditioners that are available

The facilities provided in the building are subject to regular maintenance via an AMC with Air conditioning.

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7. Security:

The college has not contract any of the company to hire security our college are appointed own security and will pay them and four people work around the clock in the college. The college takes great care in appointing these professionals to safeguard the safety of the institution's staff and students. in support.

Similarly, a database of these guards is kept that contains not only their names, addresses, and phone numbers, but also their Aadhaar Card numbers. Management has also hired an electrician and a carpenter who are accessible 24 hours a day, seven days a week.

8. Pest Control:

The college has a contract with a reputable Pest Control Company, Rentokil, for Pest Control on campus, which is renewed every two years.

9. Fire Extinguishers:

The College has enough fire extinguishers strategically located throughout the campus. These fire extinguishers are examined and certified annually, and the Institution is certified for adherence to fire safety measures every six months.

10. Water Purifiers:

The college has one water purifier to the entire ground floor and the second water purifier which is for students and faculty to the first floor which is cleaned on a regular basis by a addition, the college has annual maintenance contracts with Aqua200 and Water Solutions for the upkeep of two water purifiers and two water coolers located on campus. Thus, the policy created to maintain the physical facilities is regularly evaluated in order to anticipate the Institution's future needs.

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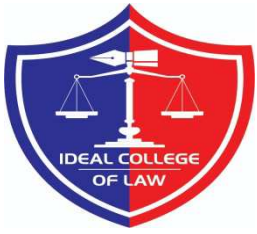
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